

### School Enrolment

You choose the school for your child to attend. We recommend that you visit schools and their learning areas. To assist with school planning, please enrol your child in a school before the end of term 3. **The kindergarten will inform Brahma Lodge Primary School of the children who will be attending that school.**



### Children's Learning

Samples of your child's work are collected and these are kept in their display folder. You are able to look at this at any time and it will be given to your child at the end of their time at kindergarten. At this time, staff write a Statement of Learning about your child's learning at kindy. A copy of this report is then passed on to the school of your choice. If you have any questions about your child's progress, please make a time to see a staff member.

### The Kindergarten belongs to you - the members of the Kindergarten Community

It needs parent participation to function.

There are many ways you can be involved:

- ☺ **Being a member of the Parent Committee (Governing Council) that meets twice a term.**
- ☺ Assisting with setting up outdoor equipment
- ☺ Assisting with end of session clean up
- ☺ Fundraising and social activities
- ☺ Reading a story to your child and another child
- ☺ Participating in working bees
- ☺ Washing paint brushes



The Staff look forward to working in partnership with you in the education and care of your child.



Government of South Australia

Department for Education and  
Child Development

# Brahma Lodge Kindergarten

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### Welcome to our Kindergarten

#### Session Times

Tuesday	8:45am to 2:45pm
Wednesday	8:45am to 2:45pm
Thursday	8:45am to 11:45pm



#### Pre-entry

This is for children in the term before they begin coming to the above sessions. These hours will be negotiated in term 4. For children with additional needs, early entry to kindergarten or an extra term at kindergarten may be an option to consider for your child.

#### Material and Services Charge (Fees)

Pre-entry \$2.00 each visit

Fulltime kindergarten (5 sessions) \$90.00 a term.

Payment can be made in a lump sum or in smaller instalments throughout the term.

There may be additional costs for excursions each term.

### What to bring each day

- ☺ Sunscreen on their skin
- ☺ A spare set of clothes
- ☺ A drink bottle (filled with water)
- ☺ **A healthy snack** eg. A piece of fruit, cheese, sandwich, dried fruit, salad vegetables.



The kindergarten is a nut free area. Please do not send nuts or nut products for snack time.

### Sign in Sheet

This is located by the front door. Please sign your child in on arrival as this is our only record of who has attended each day.

### Message Book

This is next to the sign in sheet. If the usual parent/caregiver is not collecting the child at the end of the session, please write the name of the person collecting your child and sign it. Please also make sure a staff member is aware of these changes.

### Lunch on Tuesdays & Wednesdays

Please send some lunch for your child in a lunch box with your child's name on it. Please put your child's lunch in the fridge on the days they stay for lunch. **Their snack stays in their bag.**

### Hats

Children are given a Kindy hat when they enrol and these are to be left at kindy each day to ensure they have a hat at kindy. \$10.00 will be added to their first kindy fees invoice.



### Program

Children learn through play. The staff prepare a program around children's interests and skills to provide rich and varied learning opportunities for children. A copy of the program is displayed on the notice board.

### Lost Property

On top of the Lockers is the Red Lost Property box on the shelf. Any lost lunchboxes or drink bottles will be in this box.



### Pockets for Notices

Each child has a pocket for notes and receipts. Please check this each day that you come to kindergarten.

### Supervision before and after the sessions

Staff members are setting up before the session and are working after the session. At these times, you are responsible for your child's care. The doors will be opened at 8:45am for the beginning of the session.

### Separation Anxiety

When your child attends each session, arrives on time, does an activity with you and is collected on time at the end of the session, your child is less likely to have problems separating from you at the start of the session. If your child is upset when separating from you, let a staff member know when you want to leave, so that they can support you and your child.



### Behaviour Management

We encourage you to let us know about any behaviour concerns that you or your child may have. Staff regularly focus on safe play and respecting others. We model appropriate language for children to use in negotiation and conflict resolution situations. More information about our Behaviour Management can be found in our pamphlet called "Behaviour Management Code".

### Policies

All DECD policies can be found at [www.decd.sa.edu.au](http://www.decd.sa.edu.au) - 'Policies A-Z'. Our kindy policies can be found in the Policies folder beside the sign in sheet.